

Decisions taken by the Local Democracy Working Group on Wednesday, 23 September 2020

Agenda Item No	Topic	Decision
----------------	-------	----------

Part A – Items considered in public

A1	Minutes Of The Meeting Held On 12 February 2020	RESOLVED: The minutes of the last meeting were agreed as a true record.
A2	Declarations Of Interest	There were no declarations of interest.
A3	Delivering The Recommendations Of The Local Democracy Review - Current Position & Next Steps	RESOLVED: Members of the LDWG noted the work undertaken to deliver the review's recommendations (until March 2020) and the current status of each recommendation. They agreed the proposed next steps for the LDWG between October 2020 and January 2021 and also provided guidance in relation to the various areas of activity (including the completion of outstanding work and the review of COVID-19's impact on the three overarching themes of the review).
A4	Theme 1: Openness & Transparency	<p>4A) Improving Online Communications (Recommendations #6 & #8)</p> <p>RESOLVED: Members of the LDWG noted the work undertaken until March 2020 to improve the Council's online communications offer (including email marketing, social media and the Council website). They agreed that further work to deliver the recommendations related to online communications should be taken forward by officers, with oversight from the LDWG.</p>
A5	Theme 2: Public Involvement In Decisions	<p>5A) Effective Engagement: Young People & Older People (Recommendations #7, #15, #40 & #41)</p> <p>RESOLVED: Members of the LDWG noted the contents of the report and agreed that:</p> <ul style="list-style-type: none"> ▪ The School Councillor Question Time programme should be rolled-out across all schools ▪ The 'Methods for Engagement With Older People Guide' (Appendices A & B) should be appended to the Corporate Engagement Guidance ▪ The proposed approach for updating and maintaining the 'Methods For Engagement With Older People Guide' should be adopted

Decisions taken by the Local Democracy Working Group on Wednesday, 23 September 2020

Agenda Item No	Topic	Decision
		<p>LDWG members confirmed that the above activities should be taken forward by officers, with oversight from the LDWG. They also requested that learning and insights regarding younger people gathered as part of the work be shared formally with the Council's Communications service in order to inform future communication and engagement activity.</p>
A6	Theme 3: Effective Decision-Making	<p>6A) Delivering The Recommendations Of The Barriers To Politics Review (Recommendation #46)</p> <p>RESOLVED: Members of the LDWG noted the delivery of the recommendations made by the Barriers To Politics Working Group and agreed that any further work required (including the wider dissemination of information about councillor roles and responsibilities) be taken forward by officers, with oversight from the LDWG.</p> <p>6B) Update On Proposals To Introduce Hybrid (Public) Committee Meetings</p> <p>RESOLVED: Members of the LDWG noted the contents of the report and agreed that the LDWG should oversee the Council's move to hybrid meetings from March 2021 as part of its continued work programme. They requested that that a report be presented to the next formal meeting in December 2020 outlining the timetable and resource implications.</p>